

19 December 1973

MEMORANDUM FOR:

[redacted]
Executive Secretary

STAT

SUBJECT : Alternative Appointment to E Career
Service Super-Grade Panel

Ben,

Your memorandum of 10 December stated that the Senior
Career Service Panel was established consisting of memo
addressees. If agreeable, I plan to attend the first sessions
and then ask [redacted] my Principal Deputy for Program
Development and Operations, to accept this responsibility in
lieu of myself. [redacted] will be [redacted] alternate.

STAT

Daniel O. Graham
Major General, USA
D/DCI/IC

DCI/IC/[redacted]:ibm

- O - Addressee
- 1 - D/DCI/IC
- 1 - ER
- 1 - IC Registry
- 1 - IC Subject
- 1 - HM Chrono

19 December 1973

MEMORANDUM FOR:
Executive Secretary

STAT

SUBJECT : Nomination of E Career Service
Panel Chairman

Ben,

In response to your memorandum of 10 December,
following are my nominations for the five Panel Chairmen:

Panel A:

Panel B:

Panel C:

Panel D:

Panel E:

STAT

Daniel O Graham
Major General, USA
D/DCI/IC

DCI/IC :ibm

- O - Addressee
- 1 - D/DCI/IC
- 1 - ER
- 1 - IC Registry
- ① - IC Subject
- 1 - HM Chrono

STAT

18 December 1973

MEMORANDUM FOR:

STAT

Jim,

Would you alter the format of your report on documents flowing through the registry in order that anything pending DCI or other signatures continue to appear on the form? This will help us keep up with final letters which are sometimes held for some time.

Incidentally, would you check on the status of DCID 1/2. I understand it was sent to DCI a few weeks ago and is still pending his approval.

STAT

DCI/IC :ibm

Distribution:

○

① ~~HM chrono~~ *Office Instruction*

Approved For Release 2005/03/24 : CIA-RDP80M01133A000700130029-7

This Notice Expires 1 December 1974

COMMUNICATIONS

5 December 1973

STAT

LONG-DISTANCE TELEPHONE CALLS

1. Certain changes have been made in the Agency's telephone system which will reduce the cost of long-distance telephone calls and offer a security advantage as well. Long-distance calls can now be placed directly by Agency operators, bypassing the normal telephone company accounting and billing mechanism. This procedure will avoid compromising any numbers which would otherwise appear on a billing directly associated with the [] These changes apply only to outgoing calls.

STAT

2. As an economy measure the Agency operator frequently will be able to route calls over existing Agency leased lines at reduced toll charges.

3. Persons making official long-distance telephone calls on the [] are instructed to take advantage of these improvements by placing such toll calls with the Agency operator by dialing "0." Supervisors will bring this requirement to the attention of their subordinates.

4. Personnel are reminded that Government telephone facilities are not authorized for personal calls.

5. This notice does not imply any change in the rule that classified information is not to be mentioned or discussed over the black line telephone. In this connection, personnel again are reminded of the thrust of [] dated 29 March 1973: any long-distance telephonic transmission into or out of the Washington area that is not conducted on an approved secure link (i.e., gray or green line) is a principal target of Soviet communications intelligence. Do not discuss classified or sensitive information over unsecured telephone links or in the vicinity of those in use.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[]
Acting Deputy Director
for
Management and Services

STAT

DISTRIBUTION: AB